



Capricorn Asset Management

a member of **Capricorn Group**

27 March 2020

Dear Esteemed Clients

CAPRICORN ASSET MANAGEMENT IMPORTANT NOTICE: CORONAVIRUS (COVID-19)

As a precaution to curb the spread of the virus, and as per the Namibian Government guidelines and recognized international health bodies, it is important to promote social distancing.

The health and safety of our clients, our employees and their families is important. In light of this our Head Office, 4th floor Capricorn House, 119 Independence Avenue, Windhoek, will be closed for physical client visits with effect **Monday, 30 March 2020 till further notice**. However please rest assure that your investments entrusted to us will continue to be managed with our utmost dedication as our operations will remain fully functional.

Our dedicated staff will be readily available for any queries or advice. Please make use of the following service channels:

- Our sales and client administration teams are accessible at 061 - 299 1950 or via email at cam.service@capricorn.com.na for any advice related queries or transaction instructions.
- Please make use of our digital service platforms namely Capricorn Online, Bank Windhoek Mobile App or Bank Windhoek Internet Banking to transact on your investment portfolio.
- Should you not yet be registered for these digital service platforms, simply complete the attached registration forms and submit it via email to cam.service@capricorn.com.na. These forms are accessible on our website under the [Online Services](#) section.
- Bank Windhoek branches

The following services will be suspended temporarily during this time for your own protection:

- Client detail changes, as this requires personal verification before it can be actioned.

Kind regards,

Tertius Liebenberg

Managing Director